**From the Principal – Tim O’Brien**

Congratulations to Daniel Maddon, Year 12, who has been selected to represent Australia at the Asian Physics Olympiad this May in Hong Kong. Daniel was selected to attend summer school in Canberra and was placed in the top 8 students.

This is a wonderful achievement and the school wishes him much success.

Well done to all the boys who were selected to represent their peers on the SRC in 2016. Their induction will take place at a formal assembly on 8 March 2016.

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**EBHS Auxiliary-Events Support Team**

AGM Wednesday 2 March 2016

7.30pm

School Common Room

Come along to find out more about Epping Boys High School and the activities that make the school a community.

We are always looking for new members.

This is a great way to meet other parents and get to know the staff at Epping Boys.

*Always looking for new members.*

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**IMPORTANT DATES**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 March</td>
<td>P&amp;C Meeting AGM</td>
</tr>
<tr>
<td>8 March</td>
<td>SRC Induction</td>
</tr>
<tr>
<td>9-11 March</td>
<td>Year 9 Camp</td>
</tr>
<tr>
<td>17 March</td>
<td>Harmony Day</td>
</tr>
<tr>
<td>21 March</td>
<td>Honolulu Music Tour</td>
</tr>
<tr>
<td>25-28 March</td>
<td>Easter break</td>
</tr>
<tr>
<td>29 March</td>
<td>Year 12 Half Yearly exams start</td>
</tr>
<tr>
<td>1 April</td>
<td>Year 7 Vaccinations</td>
</tr>
<tr>
<td>1-2 April</td>
<td>Duke of Ed Bronze Walk</td>
</tr>
<tr>
<td>4 April</td>
<td>P&amp;C meeting</td>
</tr>
<tr>
<td>8 April</td>
<td>End of Term 1</td>
</tr>
<tr>
<td>9-23 April</td>
<td>History Tour to Europe</td>
</tr>
<tr>
<td>27 April</td>
<td>Students return to school</td>
</tr>
<tr>
<td>29 April</td>
<td>Cross Country Carnival</td>
</tr>
<tr>
<td>2-11 May</td>
<td>Year 11 Half Yearly exams</td>
</tr>
<tr>
<td>9-13 May</td>
<td>Year 10 Half Yearly exams</td>
</tr>
</tbody>
</table>

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**Trivia Night**

The Trivia Night, held to raise funds for the combined Epping Boys and Cheltenham Girls’ Honolulu Music Tour, was a great success. A BIG thank you to Peter Sterling for donating his time to MC on the night. Also, thanks to Helen Sinclair and her team of parents and friends who organised the evening, and to all who came and supported the event. Many prizes were donated to the raffle and silent auctions and the school appreciates the support offered by local businesses. A special thanks to the following businesses for their generosity.

- Basils Seafood Restaurant
- Lake Crakenback Resort
- La Piazza Restaurant - Bankstown Sport Club
- Tennis World North Ryde
- Tom Sparkes Instrument Repairs
- Gladesville Orthodontics
Deputy Principal – Senior School – Ian Lowcock

In the last three weeks we have had Drama and Music excursions, two Geography excursions, school photos, summer sports and special groups photos days, Summer Grade Sport semi-finals and finals, the High Achievers Assembly from the class of 2015, VET Induction day, T20 Cricket, Chinese Choir visit, Year 7 Parent Social Evening, Trivia Night fund-raising for the Honolulu Music Tour, International Students meetings, knockouts in Volleyball and Lawn Bowls, the Old Boys versus the School football matches, Year 7 BYOD meeting, the school swimming carnival and Year 12 BBQ at this event, the Open Day and GAT Information Evening. Year 12 SLR class assisting at a primary school swimming carnival, and we have had several boys trialling for Regional and CHS sporting teams. Does this place ever stop!!!

It was pleasing that so many of our class of 2015 returned for the High Achievers Assembly, a proud moment for the boys, their parents and the staff who guided them to their successes.

After five weeks of school, classes are finalised and most boys have settled into their studies. This year sees us with 198 boys in Year 12, 232 in Year 11 and of course, the usual 180 in Year 10. 610 boys in our senior school! Some are still in a bit of a holiday mode but mostly the boys have come to realise it is time for serious application. Many are now trying to get their homework and study timetables organised.

Finally, as happens each year, there seems to be a lot of clothing in lost property. May I stress the need for parents to write their son’s name on jackets, shirts, shorts, jumpers and trousers, so that we can try and get them back to the boys when found. If a boy’s name is on his clothing, we can return it to him. If not, it just adds to the expenses of a parent to buy replacements.
Deputy Principal – Middle School – Ralph David

Year 7 Parent Social Evening

A big thank you to all of the parents who attended the Year 7 Parent Social evening. We had a large turnout. From the feedback, both on the night and later, it appears to have been a great success. We love to welcome new families to the Epping Boys High School community. We value the partnership with parents and believe that we can achieve more when we work together.

I hope that parents were able to make good connections with other parents and with the teachers of their sons.

During the evening parents were able to meet not only the teachers but some of the key people that will be involved with their sons’ learning and wellbeing who may not necessarily teach their son directly. These people include:

- Principal, Mr Tim O’Brien
- Deputy Principal Middle School, Mr Ralph David
- Head Teacher Middle School and Learning and Support, Ms Ekaterini Thanos
- Year Adviser, Mr Jarryd Archer who will be the first person of contact
- English as Another Language or Dialect, EAL/D teacher/coordinator, Ms Alison Laird who works with students from another language background
- Learning and Support Teacher, LaST, Mrs Sue Turner who works with students who need extra support in their learning
- School Counsellor, Mr Simon Percy

Our P&C President, Ms Susan Day, spoke and encouraged parents to get involved in the school. She highlighted joining the P&C and also offering time to work in the school’s canteen. This is a good way to get to know other parents and be directly involved with the school.

One of the things that I emphasise, when I speak to students coming to the school, is that they get involved in some of the many co-curricular activities. Epping Boys High School is keenly focused on developing the whole boy and student involvement in co-curricular activities plays a part in this development. Being involved in activities beyond the classroom will help students feel a greater sense of belonging and engagement with the school and will result in improved school outcomes.

BYOD evening – Parent Portal and the NEW eDiary to be launched

On Monday night, during the BYOD evening, parents of Year 7 students received information about specifications, support and expectations for students bringing a computer to school as part of the BYOD program. Information was also given about how technology is used for learning. The evening was organised by Ms Louise Swanson, Head Teacher Teaching and Learning. Parent attendance was high, which was pleasing.

During the evening Mr Steve Botto, our computer coordinator, and the IT staff, Ms Penny Cavan, Mr Kenny Ho and Mr Matthew Jessep, worked to sign parents up to the parent portal.

I must strongly encourage parents to sign up to the parent portal. It is an important medium used by the school to communicate with the school community. I wrote about the parent portal in the last newsletter, however, I feel that I cannot emphasise the importance of this communication tool enough. We will provide information soon about how to set the portal up on your phone, like an app.

We will be launching an eDiary this term. Teachers, parents and students will have access to this diary. The eDiary will provide information that pertains to your son and the work that he needs to complete. The first job will be to enter all assessment tasks into the eDiary with notifications so that students and parents receive timely reminders about when an assessment task must be started and finished. Your son will be able to enter homework and add notes about how they are progressing with their assessment tasks. The eDiary has been implemented at other high schools with much success. You will receive information about your login for the eDiary and how to set it up as a HTML5 app on your smartphone.

Positive Behaviour for Learning, (PBL)

Last year I explained that Epping Boys High School has started to implement the PBL framework. This involves working together to collaboratively decide upon the school’s values and describe those values across all settings. The values will be explicitly taught to teachers and students and used as a common language when talking about behaviour and expectations.

The PBL team is made up of representatives from students, parents, teachers from all faculties, and school support and administrative staff.
Deputy Principal – Middle School – Ralph David, cont.

We have agreed on the school values and described them across all settings.

**Core Values**
- Respectful
- Responsible
- Engaged

**Values described across all locations**
The team is currently developing value lessons and will launch a competition to design signage for the school to promote the values.

<table>
<thead>
<tr>
<th>Respectful</th>
<th>Responsible</th>
<th>Engaged</th>
</tr>
</thead>
<tbody>
<tr>
<td>I treat myself and others with respect</td>
<td>I care for the safety of myself and others</td>
<td>I actively participate in my learning and strive for excellence</td>
</tr>
<tr>
<td>I respect the property and opinions of others</td>
<td>I take ownership of my actions and the effects they have on others</td>
<td>I extend myself to accept challenges</td>
</tr>
<tr>
<td>I respect the learning of others</td>
<td>I am independent and organised for learning and activities</td>
<td>I am actively engaged in the school and its community</td>
</tr>
</tbody>
</table>

**Head Teacher, Teaching and Learning – Louise Swanson.**

**BYOD Information Evening**
On Monday 22 February, nearly 100 parents attended an information evening for Year 7 parents to discuss the technical aspects of BYOD, and the significance of BYOD to student learning. Mr David presented information about the technical specifications of devices, the wireless network, the BYOD Policy and the technical support provided to assist the BYOD program. I discussed the software available for free download, the use of technology to enhance learning for students requiring extension and support, to assist in student organisation and to improve the boys’ engagement in their learning. Mr Botto and Mr Jessop led parents through the process of registering for the parent portal. Thanks to the teachers involved for their support of the BYOD program.

**Senior Students**
While we are seeing a significant uptake of BYOD in junior classes, many senior students are still not bringing their devices to school. Senior students are encouraged to bring their device to class, and utilise a range of programs and apps to assist them in their learning and for organisation. Many teachers have set up Google Classrooms for sharing resources and using in lessons, but use of these tools is limited by the number of students bringing their laptops. Staff from a number of faculties have discussed that they would like to use the BYO devices more in class, particularly for research related to HSC topics.

A common issue discussed in relation to the use of BYOD in senior subjects is the development of students’ handwriting skills in the lead up to the HSC, which is obviously a written exam. Teachers are very aware of the need to develop skills in students’ writing, but appreciate the additional teaching strategies that BYOD allows, the access to additional resources and the use of BYOD to assist in student organisation. Teachers will always provide opportunities and encourage students to hand write extended responses.

**Frequently Asked Questions**
*What is a Department of Education (DoE) login and where can my son get one?*
In primary school students were issued with a DoE username and password. This username stays with students throughout the education, and enables them to access the Internet. The DoE login is also tied to an email account that your son can use to send and receive school related emails. Students can access their email at

www.det.nsw.edu.au

Internet access at school is filtered to ensure students can’t see inappropriate sites and images.
In the past fortnight Year 12 Geography has attended two excursions to assist their study of Ecosystems At Risk. The first excursion was to the Woronora Plateau to observe and conduct fieldwork at the headwaters of the Georges River. Students undertook dip netting to determine the types of invertebrates found. These were used as an indicator of water quality. They also conducted tests on the water such as temperature and turbidity, as well as a range of environmental tests such as temperature, wind speed, light intensity. Last week students attended the Towra Point Nature Reserve at the mouth of the Georges River. We were lucky enough to get access to part of the site usually closed to the public. Students conducted a transect to determine the species of vegetation found in the reserve. After a long walk through grasses and mangroves, we arrived at Towra Beach and examined Towra Lagoon, to see the human impact on this internationally significant site.

Thank you to Mrs Hedge for her assistance on both excursions, and to Miss Laman and Miss Brierty for driving the bus.
Trio all set for show on stage

THREE of last year’s HSC students from Epping Boys High School are staging one of 12 performances in On-Stage, the showcase of works in the HSC drama course.

Connor Boesel, Hugh Entwistle and Michael Spackman are performing their play The Room at 1.30 and 7.30pm until Friday at the Seymour Centre.

The storyline of the play is that the trio are stuck in a room which consists of two chairs and a door.

They don’t know how they got there and the two chairs become an act of power: Whoever doesn’t have a chair will “die”.

The characters are an old man, played by Hugh, who has a servant, played by Michael, over whom he holds power because he has his dead pet goldfish, called Gary.

The third character is an arrogant snob, played by Connor. He enjoys having power at all times and draws happiness from other people’s misery.

The Showcase Season celebrates excellence across the Creative Arts and Technology HSC subjects and was launched by the Board of Studies, Teaching and Educational Standards at the Art Gallery of NSW.

This is the first year the showcases have been launched as a single event, featuring eight concerts and exhibitions including ART-EXPRESS, Shape, OnStage and Encore.

Former Epping Boys High School students performing in On-Stage this week are Hugh Entwistle, Michael Spackman (sitting) and Connor Boesel.
Parents have a responsibility to make sure their children attend school every day. On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- Being sick or having an infectious disease
- Having an unavoidable medical appointment
- Being required to attend a recognised religious holiday
- Exceptional or urgent family circumstances e.g. attending a funeral

Parents are required to provide an explanation for whole day absences, partial absences and late arrival to school.

Information regarding a student’s absence or late arrival to school is sent out via text each day. Where possible, parents should reply via text on the same day or in the next 7 days via:

- Telephone
- Written note
- Email

The importance of arriving on time

Arriving at school and class on time:

- Ensures that students do not miss out on important learning activities scheduled early in the day
- Helps students learn the importance of punctuality and routine
- Gives students time to greet their friends before school
- Reduces classroom disruption

Persistent lateness may result in students receiving an afternoon detention

The Head Teacher Welfare, Ms Howard, is responsible for monitoring student attendance. Where there is a concern, a parent/carer interview will be requested to assist in developing strategies to support improved attendance. If you are concerned about your son’s attendance, please do not hesitate to contact Ms Howard or your son’s year adviser.

Family Holidays and Travel

Families are encouraged to travel or holiday during school holidays. If this is not possible, speak to the school principal when planning the holiday about an Application for Extended Leave. Where the principal considers that the travel is appropriate, a Certificate of Extended Leave will be issued. Absences relating to travel will be marked as leave on the roll and contribute to your son’s total absences for the year.

Applications for extended leave may be downloaded through the link below:

Payments Going ONLINE

Make Online Payments

It is now possible for parents/carers to make online payments to the school for amounts owing for students, via a secure payment page hosted by Westpac. Payments can be made using either a Visa or MasterCard credit or debit card. The payment page will be accessed from the front page of the school’s website by selecting $ Make a payment

Items that can be paid include voluntary school contributions, subject contributions, excursions, sales to students and creative and practical arts activities (these include band, drama etc). There is also a category called “Other” to cover items not covered in the previous headings. “Other” can be used to make a complete payment of a school invoice.

When you access the $ Make a payment you must enter:

- the student’s name, and
- class and reference number, OR
- the student’s name, and
- date of birth.

These details are entered each time you make a payment as student information is not held within the payment system. This is a secure payment system hosted by Westpac to ensure that your credit/debit card details are captured in a secure manner, these details are not passed back to the school.

You have the ability to check and change any details of the payment before the payment is processed. Receipts can be emailed and/or printed.

Details of the payments are passed daily to the school where they will be receipted against your son’s account. As a receipt has been issued from the payment page, a further receipt will not be issued by the school.

For any enquiries regarding the Online Payment process, please contact the School Administration Office.
P&C News

The P&C Annual General Meeting is scheduled for Monday 7 March along with the General Meeting. All P&C Executive positions will become vacant and this is a terrific opportunity to become involved in the school community.

We will be filling the following positions:

PRESIDENT; 2 VICE-PRESIDENTS; SECRETARY; TREASURER; PLUS 6 GENERAL COMMITTEE MEMBERS.

Nominations have been taken for some of the above. Please call me if you would like to discuss the position descriptions further.

At each meeting (often the first Monday of the month in term), we discuss ways we can support the school. The Principal speaks about relevant school issues and is happy to answer questions you may have and we sometimes have a guest speaker discussing a broad range of relevant topics. Guest speakers will be announced in a notice the preceding week: via email and newsletter.

DATES for 2016 are: 7.30 pm on Monday nights – 7th March, 4th April, 2nd May, 6th June, 1st August, 5th September, 7th November, and 5th December. All parents and carers are welcome. Meetings are held in the Common Room, B Block.

Susan Day
P&C President
0418 213212

FREE STUDENT EXCHANGE INFORMATION EVENING IN SYDNEY

Hear from returned students, find out more about discounts and scholarships available and ask questions.

Wednesday, 2nd March - 7.30pm
Adina Apartment Hotel Sydney,
Cnr Kent & Bathurst Streets
Visit www.studentexchange.org.au
or call 1300 135 331 for more information

HIGH SCHOOL EXCHANGE SCHOLARSHIPS & EARLY BIRD DISCOUNTS AVAILABLE

APPLY BY THURSDAY, 31st MARCH 2016

Scholarships valued from $2,500 up to $3,500 are open to students between 15-18 years of age and offer the unique opportunity to live and study overseas for a semester or year.

Students can also make a saving of up to $1,000 off their exchange program fee with an Early Bird Discount:

The deadline for scholarship and early bird discount submissions for all programs departing between October - March 2017 is

Thursday, 31st March 2016.

Visit www.studentexchange.org.au
or call 1300 135 331 for more information
Year 10 Work Experience

As recently outlined to Year 10 students, they are strongly encouraged to “test drive” a career area of choice by doing a week of work experience sometime during 2016. There is a wonderful array of host employers who offer experiential learning opportunities through work experience. However, the key to finding something worthwhile is to apply early. A series of mandatory documents need to be completed and handed in to the Careers Office in order for students to be covered by the Department of Education’s work experience insurance policy, a pre-requisite for attending work experience. We look forward to lots of our Year 10s taking advantage of this wonderful opportunity. For any queries, please don’t hesitate to contact the Careers Office.

Western Sydney University Innovates

Fancy a power nap in a sleep capsule while at university? Western Sydney University has introduced sleep pods into their campus libraries. You simply lie down, turn on the alarm and at the nominated time the light inside the sleep pod will slowly brighten to wake you up….gently! This and many more innovations were recently outlined to Careers Advisers visiting Western Sydney University. An important highlight is their new look Bachelor of Business degree which aims to make students “future ready” so that they can use technologies that haven’t been invented in jobs that don’t yet exist. In addition to business-related majors that fall under the themes of “Money”, “Markets”, “Management” and “Professional Development”, students enrolled in the business degree can include in their pattern of study non-business majors like Sustainability, Climate Change, Health Management, Public Relations and Advertising. For further information visit WSU’s website.
Swimming Carnival 2016

1st Water Polo Semi Final
High Achievers Formal Assembly 16 February, 2016


ACRE WOODS EASTWOOD OPEN DAY
WE INVITE YOU AND YOUR FAMILY TO COME AND EXPLORE OUR CENTRE IN ACTION.
ENJOY A DELICIOUS BBQ, HEALTHY TREATS, FACE PAINTING & OTHER FUN ACTIVITIES.
ALL CHILDREN WILL RECEIVE A FREE ENTRY PASS TO JUNGLE BUDDIES PLAY CENTRE!

SAT 27TH FEBRUARY | 1PM - 4PM
WHERE ARE WE?
WE ARE LOCATED AT 146 VIMIERA ROAD, EASTWOOD, WITHIN THE GROUNDS OF T.G. MILLNER FIELD
BE SURE TO BRING YOUR FRIENDS AND FAMILY FOR A GREAT DAY!
WE LOOK FORWARD TO SEEING YOU
Community Notices

SECOND HAND UNIFORM SHOP

We have a good supply of stock in good condition

Open on the first Thursday of the month

1.00pm—2.00pm

Located at the foyer at front of the school hall

CASH ONLY

FIRST AID COURSE

WEDNESDAY 20 APRIL 2016
8.45am – 4.30pm
799 Pacific Highway Gordon, Meeting room 2
$90 (includes lunch)

This one day course (plus prework) provides you with the skills to administer first aid in a variety of situations that you may face in everyday life.

Participants who successfully pass this one day face-to-face course will receive a Nationally Recognised Statement of Attainment in HLTAAID003 Provide First Aid.

Ku-ring-gai Youth Services

9424 0994
youth@kmc.nsw.gov.au
kmc.nsw.gov.au/youth

Do you want to make a difference in the life of a child?

Local foster carers needed

Family and Community Services are seeking people in the local area to provide short term and crisis foster care for children and young people 0–18 years that are unable to live with their own families.

Individuals, couples and families from varied backgrounds and cultural groups are required. Aboriginal and Torres Strait Islander people are encouraged to apply.

All carers receive training, ongoing support and financial assistance.

If you are interested in making a difference and helping children reach their full potential, please call 9765 5000 or email fostering@facs.nsw.gov.au

VENUE: Chatswood Community Health Centre
57 Hercules St, Chatswood
DATES: Tuesdays 1st March – 29th March (5 sessions)
TIME: 7.00pm – 9.30pm
COST: $175pp (Concession $150)

PLEASE PHONE 8877 5152 TO BOOK YOUR PLACE IN THIS COURSE

The 5 session course will be facilitated by a qualified Parent Educator from Child and Adolescent Parenting, Northern Sydney Local Health District

@ EBHS

Chess Club is located in K23 during lunch time on Monday, Tuesday, Thursday and Friday. No experience necessary. Come along and make new friends.

ALL WELCOME

Dr Who Club
Friday during lunchtime in K04
See Ms Lane in the science faculty for more information

ALL WELCOME

Homework Help
Need Help with Homework or Assignments...
Come to the Homework and Learning Centre
Extra help with homework and assignments is available at the Homework and Learning Centre
School Library
Monday afternoons 3.30pm - 4.30pm
See Miss Morabi in C Block for more information or Mrs Frank in the office for a permission note

Epping Boys High School is on Facebook

Interested in the Environment!!
Come along and join this fun and interesting group
Tuesday - lunchtime in K4
See Ms Lane in the Science Faculty for more details.

STEAM

Science Technology Engineering Arts Mathematics
STEAM challenges students to solve the problems of the future in a creative way supported by evidence and first-hand research.
All students are welcome to come along and change the world on Mondays at lunch in K06.

See Mr Leggo in Science
# Epping Boys High School Uniform Shop

## Price List

Name: ___________________________  Year: _____  Date: __________  Rec# __________

<table>
<thead>
<tr>
<th>Item</th>
<th>Price $</th>
<th>Size</th>
<th>Qty</th>
<th>Total incl GST</th>
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</thead>
<tbody>
<tr>
<td>Tailored Trousers</td>
<td>43.00</td>
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<tr>
<td>Grey Beltloop Shorts</td>
<td>35.00</td>
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<tr>
<td>S/S Grey Middle School Shirt</td>
<td>30.00</td>
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<tr>
<td>L/S Grey Middle School Shirt</td>
<td>33.00</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>S/S White Senior School Shirt</td>
<td>30.00</td>
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<tr>
<td>L/S White Senior School Shirt</td>
<td>33.00</td>
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<tr>
<td><strong>Jumpers</strong></td>
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<tr>
<td>Green Wool Jumpers 10 – 16</td>
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<tr>
<td>Green Wool Jumpers 18 – 22</td>
<td>72.00</td>
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<tr>
<td><strong>Sport / PE</strong></td>
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<tr>
<td>Microfibre Jacket</td>
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<tr>
<td>Winter Jackets</td>
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<tr>
<td>Trackpants</td>
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<tr>
<td>Sport Polo</td>
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<td>Sport Shorts Darvall</td>
<td>26.00</td>
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<tr>
<td>Sports Shorts Harris</td>
<td>26.00</td>
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<tr>
<td>Sports Shorts Terry</td>
<td>26.00</td>
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<tr>
<td>Sports Shorts Midson</td>
<td>26.00</td>
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<tr>
<td><strong>Others</strong></td>
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<td></td>
</tr>
<tr>
<td>School Socks</td>
<td>7.50</td>
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<tr>
<td>Rugby Socks</td>
<td>8.00</td>
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<tr>
<td>Boys Blazers</td>
<td>110.00</td>
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<tr>
<td>Bottle Caps</td>
<td>12.00</td>
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<tr>
<td>Middle School Tie</td>
<td>20.00</td>
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<tr>
<td>Senior School Tie</td>
<td>20.00</td>
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</tbody>
</table>

**Total to Pay**

We accept cash and credit card – eftpos facility. **Cheques will not be accepted.**

The Uniform Shop is open:

- **Monday 10.00 am until 2.00 pm**
- **Thursday 7.30 am until 11.30 am**

The Uniform Shop is located in G Block. If you have any queries, please contact Delma Marsden on 0451 255 624
EBHS CHANGE OF STUDENT PERSONAL INFORMATION

Student Name:…………………………………………………………………………………………………………………………………………………

Previous Address:…………………………………………………………………………………………………………………………………………………

New Address:…………………………………………………………………………………………………………………………………………………

Home Phone:………………………………………… Home Email:……………………………………………………………………………………………………

Father’s Work Phone:………………………………………… Father’s Mobile:…………………………………………………………………………………………

Mother’s Work Phone:………………………………………… Mother’s Mobile:…………………………………………………………………………………………

Emergency Contact 1 (someone other than Parent/Guardian)
Name:…………………………………………………………… Emergency Contact Phone:………………………………………………………………………………

Relationship to Student (eg Aunt, Neighbour):………………………………………………………………………………………………………………

Emergency Contact 2 (someone other than Parent/Guardian)
Name:………………………………………………………………………………… Emergency Contact Phone:…………………………………………………………………

Relationship to Student (eg Aunt, Neighbour):………………………………………………………………………………………………………………

Parent/Guardian Name: ……………………………………………………………… (Please Print) Parent/Guardian Signature: …………………………………… Date: ……………………………………………………………………………………………

OFFICE USE ONLY  □ ERN □ Green File □ BOS □ Transport

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SMS NOTIFICATIONS

Absences
If you receive a text regarding your son’s absence, please only reply if he is sick or on leave.
If you believe your son is at school or on a school excursion etc., please telephone the school on 9869 2701.

General SMS Information
Due to the SMS system we have, all text messages are sent in bulk from the computer. We are unable to reply to any text messages we receive. If you have any queries about an SMS please phone the school on 9869 2701.

Notification of Absence
If your son is going to be absent, please call the school ASAP and upon return, please use the following form to explain your son’s absence. NB: Early Leavers form should be submitted to the Front Office in the morning before 9.00am. Any other notes are to be submitted during roll call or handed to the Front Office.

If your son will be away for five or more days, an application for extended leave/travel form must be filled out and submitted to the Principal two weeks prior to absence. Forms may be collected from the Front Office.

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NOTIFICATION OF ABSENCE

Student Surname: ................................................................. Given Name: ......................................................... Roll Class: .................................................................

WHOLE DAY ABSENCE Date(s): ................................................................. LATE ARRIVAL Date: .................................................................

EARLY LEAVER Date: ................................................................. Departure time: .................................................................

Reason for absence: .................................................................

Parent/Guardian Name: ................................................................. Parent/Guardian Signature: ................................................................. Date: .................................................................

(Please Print)